




1st year programme, Semester 2



By following this tutorial, you'll learn how to carry out effective research and discover more tools to improve your documentary skills.

This compulsory course includes a **face-to-face introductory session** at the beginning of the academic year and **interactive activities** to be done online on TSM Academy. Throughout the semester, you can ask for personalized help from **your teachers** and technical help is also available.

Calendar

TYPE OF COURSE	THEME	MARKING SCHEME
Online activities 	• How to book a room for group study	
	• Reading the news+ Application test	1
	• Online research + Application test	1
	• Complete the first reflective journal on my learning	0,25
	• Identifying sources of desinformation	
	• Judging the quality and reliability of info found on the web + Application test	1
	• Complete the second reflective journal on my learning	0,25
	• Citing sources (starter level)	
	• Complete the third reflective journal on my learning	0,25
	• How to make your PPT presentations attractive	
• Complete the fourth reflective journal on my learning	0,25	
• Practising for oral presentations		
Online evaluation	• Knowledge test	6 pts

Marking grid 

Mark out of **10** in semester 1
 +
 Mark out of **10** in semester 2
 =
 final mark out of **20**
 ∨
1 ECTS at the end of the academic year

Pedagogical support 

Do you have a question you'd like to share with the other students and your teachers? You can post a message on the forum in the online workspace.

Would you like to contact a teacher?
 You can send them an email here:
christel.candalot@ut-capitole.fr
stephanie.blandin@ut-capitole.fr



You don't have a computer. How can you do the online activities?



- You can use the public computers in the Arsenal and Manufacture University libraries
- You can borrow a laptop at the Manufacture University library
- You can borrow a pad at the Arsenal University library