

Where to start looking for documents...

(books, press articles, academic articles, doctrine, jurisprudence commentaries, etc.)

...on a subject you want to study

The UT Capitole online library page is the place to start if you're looking for documents in Capitole University.

Go to <https://intranet.ut-capitole.fr/>, in  Applications ▾, click on  (online library).

1



Think about the **key words and synonyms** for your subject

HOW?

- Your own ideas
- Dictionaries, glossaries, encyclopaedias (cf. info pages "**Online encyclopaedias**" & "**How to find legal notions in a law encyclopaedia**")



When you use Archipel or a database to search, **DON'T** use full sentences – convert your subject into a **search equation** (cf. info page "**Tips on how to do efficient research**")

2



Start the search in **Archipel**

WHY?

To find the references of **books and press articles** on the subject then use the list of results

3



Start the search in the **databases**

WHY?

To find further information

WHICH INFORMATION?

Cf. info page "**General databases**" (Europresse, Cairn, Signal, Persée, OpenEdition Journals, Google Scholar, etc.)

Cf. info page "**Legal databases**" (Dalloz.fr, Lexis360, Lextenso, Lamyline, Navis, Elnet, Le Doctrinal, etc.)



As your research goes forward, make sure you **note down the references** so you can find them again easily and use them to produce a good bibliography.

WHICH TOOLS?

Note-taking application ([Evernote](#))
Reference management software ([Zotero](#))
Collaborative applications ([GoogleDoc](#), [Framapad](#))